

**From:** Heinze man, Kate (OAG)  
**Subject:** FW: ODAG Weekly Report - 11.5.2021  
**To:** Reich, Mitche (OAG); Visser, Tim (OAG); Good ander, Margaret V. (OAG); Matthews-Johnson, Tamarra D. (OAG)  
**Cc:** K apper, Matthew B. (OAG)  
**Sent:** November 5, 2021 4:40 PM (UTC-04:00)  
**Attached:** 2021.11.05 MASTER Weekly Report.xlsx, 2021.11.05 Weekly Leadership Report (DAG Recused).pdf, 2021.11.05 Weekly Leadership Report (Fu Report).pdf

FYSA Pls review for your components

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**From:** Iacono, Michael A. (ODAG) <[REDACTED]>  
**Sent:** Friday, November 5, 2021 4:21 PM  
**To:** ODAG Full Staff <ODAGFullStaff@jmd.usdoj.gov>; Heinzelman, Kate (OAG) <[REDACTED]>  
**Subject:** ODAG Weekly Report - 11.5.2021

Hi all,

Thank you for your hard work on this week's report. You will find two leadership reports attached above as the DAG is recused from one entry in the report.

Have a great weekend!

Best,  
Mike

<b>Component POC (Name and Number)</b>	Brian Fletcher
<b>Date Submitted</b>	11/3/2021
<b>Category</b>	<b>Date Occurred or Next Deadline</b>

Not Responsive

Not Responsive

Interagency or Policy Work	
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Not Responsive

<b>CRT</b>	
<i>Internal/FOUO</i>	
<i>Please include all of your component's noteworthy operational matters, congressional engagement, public engagement/events/speeches, and interagency or policy work that require leadership awareness or will require OAG/ODAG action within the next 30 days.</i>	
<b>Item to Report</b>	<b>Leadership Action Required?</b>

Not Responsive

Not Responsive

[VOT] *E.O. 14019: Promoting Access to Voting.* VOT is completing revised drafts of a voting rights brochure for the public and UOCAVA materials for DOJ overseas employees. These items are part of DOJ's strategic plan under the Order. VOT and DRS have been consulting with NIST on a draft report under the March 7 Executive Order called "Promoting Access to Voting: Recommendations for Addressing Barriers to Private and Independent Voting for People with Disabilities." (b)(5) per CRT

No

Not Responsive

<b>Deadline for Leadership Action?</b>	<b>Likely to Require OPA involvement?</b>	<b>Recommend Kudos to Team? (if yes, include team members in item description)</b>
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Not Responsive

Not Responsive

NA

No

no

Not Responsive



# ODAG Weekly Leadership Report

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WEEK OF

October 30, 2021 – November 5, 2021



		<b>CRT</b>					
<b>Component POC (Name and Number)</b>	Brian Fletcher	<i>Internal/FOUO</i>					
<b>Date Submitted</b>	11/3/2021	<i>Please include all of your component's noteworthy operational matters, congressional engagement, public engagement/events/speeches, and interagency or policy work that require leadership awareness or will require OAG/ODAG action within the next 30 days.</i>					
<b>Category</b>	<b>Date Occurred or Next Deadline</b>	<b>Item to Report</b>		<b>Leadership Action Required?</b>	<b>Deadline for Leadership Action?</b>	<b>Likely to Require OPA involvement?</b>	<b>Recommend Kudos to Team? (if yes, include team members in item description)</b>

Not Responsive

# Not Responsive

Interagency or Policy Work		[VOT] <i>E.O. 14019</i> : Promoting Access to Voting. VOT is completing revised drafts of a voting rights brochure for the public and UOCAVA materials for DOJ overseas employees. These items are part of DOJ's strategic plan under the Order. VOT and DRS have been consulting with NIST on a draft report under the March 7 Executive Order called "Promoting Access to Voting: Recommendations for Addressing Barriers to Private and Independent Voting for People with Disabilities." (b)(5) per CR1 [REDACTED]	No	NA	No	no
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# Not Responsive



# ODAG Weekly Leadership Report

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WEEK OF

October 30, 2021 – November 5, 2021

**DAG RECUSED FROM THIS ENTRY – DO NOT DISCLOSE**

		<b>CRT</b>				
<b>Component POC (Name and Number)</b>	Brian Fletcher	<i>Internal/FOUO</i>				
<b>Date Submitted</b>	11/3/2021	<i>Please include all of your component's noteworthy operational matters, congressional engagement, public engagement/events/speeches, and interagency or policy work that require leadership awareness or will require OAG/ODAG action within the next 30 days.</i>				
<b>Category</b>	<b>Date Occurred or Next Deadline</b>	<b>Item to Report</b>	<b>Leadership Action Required?</b>	<b>Deadline for Leadership Action?</b>	<b>Likely to Require OPA involvement?</b>	<b>Recommend Kudos to Team? (if yes, include team members in item description)</b>

Not Responsive

# Not Responsive

Interagency or Policy Work		<p>[VOT] <i>E.O. 14019</i>: Promoting Access to Voting. VOT is completing revised drafts of a voting rights brochure for the public and UOCAVA materials for DOJ overseas employees. These items are part of DOJ's strategic plan under the Order. VOT and DRS have been consulting with NIST on a draft report under the March 7 Executive Order called "Promoting Access to Voting: Recommendations for Addressing Barriers to Private and Independent Voting for People with Disabilities." (b)(5) per CRT</p> <p>[REDACTED]</p>	No	NA	No	no
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# Not Responsive

**From:** Visser, Tim (OAG)  
**Subject:** FW: Strategic P an  
**To:** Good ander, Margaret V. (OAG)  
**Sent:** November 8, 2021 3:59 PM (UTC-05:00)  
**Attached:** Strategic P an\_10-22 for ODAG and Components OASG 11.3.21.docx

FYSA

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**From:** Sooknanan, Sparkle (OASG) <(b) (6)>  
**Sent:** Thursday, November 4, 2021 5:38 PM  
**To:** Visser, Tim (OAG) <(b) (6)>  
**Subject:** Strategic Plan

See attached.

**From:** Rossi, Rache (OASG)  
**Subject:** RE: Strategic Plan Procedures  
**To:** Goodlander, Margaret V. (OAG)  
**Sent:** November 10, 2021 2:38 PM (UTC-05:00)  
**Attached:** Strategic Plan\_10-22 for ODAG and Components OASG 11.3.21.docx

Hi again! Any chance you had time to look at this ATJ strategic plan? Attaching again here, we're submitting all our edits from OASG this evening. Obvi OAG can make edits later I'm sure.

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**From:** Goodlander, Margaret V. (OAG) <(b) (6)>  
**Sent:** Thursday, November 4, 2021 10:29 AM  
**To:** Rossi, Rachel (OASG) <(b) (6)>  
**Subject:** RE: Strategic Plan Procedures

will read now!

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**From:** Rossi, Rachel (OASG) <(b) (6)>  
**Sent:** Wednesday, November 3, 2021 10:20 PM  
**To:** Goodlander, Margaret V. (OAG) <(b) (6)>  
**Subject:** FW: Strategic Plan Procedures  
**Importance:** High

We are soon (possibly tomorrow) going to send the attached edits on ATJ pieces of the ODAG strategic plan wanted to get your thoughts before we send! My aggressive edits are in track changes.

**From:** Cheung-Smith, Bridget (CRT)  
**Subject:** FW: Weekly Leadership Report - 11 10 2021  
**To:** AGWeeklyReport (JMD); Braden, Myesha (ODAG); Carin, John P. (ODAG); Coango, Matthew (OASG); Gupta, Vanita (OASG); Hyun, Peter (OASG); Mitchell, Kenda M. (PAO); Bradford, Arye (PAO); Sooknanan, Spark (OASG); Thompson, Kar (ODAG); Visser, Tim (OAG); West Rasmus, Emma (OASG); Grogg, Adam (OASG); Hahn, Mary (OASG); Weekly Leadership Reports (ODAG)  
**Cc:** Smith, Johnathan (CRT); Caderon, Tovah R (CRT); Carke, Kristen (CRT); Cochran, Shaylyn (CRT); Frie, Gregory B (CRT); Howe, Suey (CRT); Karan, Pamea (CRT); Moossy, Robert (CRT); Robins, Jennifer (CRT); Wertz, Jeremy (CRT); Powers, John (CRT); Simon, Eiza (CRT); Heming Segal, Juia (CRT); Poansky, Jessica (CRT); Burd-Tubbs, Carmei (CRT)  
**Sent:** November 10, 2021 3:54 PM (UTC-05:00)  
**Attached:** CRT - Weekly Leadership Report 11-10-2021 - fina.docx

Good afternoon:

Attached please find the Weekly Leadership Report for the week ending November 12, 2021.

Thank you,

*Bridget*

Bridget Cheung-Smith  
Supervisory Clerical, Contractor  
Office of the Assistant Attorney General  
Civil Rights Division  
U.S. Department of Justice  
Office: (b) (6)  
Cell: (b) (6)  
(b) (6)



**WEEKLY REPORT**

November 10, 2021

MEMORANDUM FOR THE OFFICE OF THE ATTORNEY GENERAL

THE OFFICE OF THE DEPUTY ATTORNEY GENERAL

THE OFFICE OF THE ASSOCIATE ATTORNEY GENERAL

FROM: Kristen Clarke  
Assistant Attorney General for the Civil Rights Division

SUBJECT: Civil Rights Division Report for the Week Ending November 12, 2021

Not Responsive

Not Responsive

**4. Interagency or Policy Work**

Not Responsive

# Not Responsive

[VOT] *E.O. 14019: Promoting Access to Voting*: VOT has completed revised drafts of a voting rights brochure for the public and UOCAVA materials for DOJ overseas employees. These items are part of DOJ's strategic plan under the Order. VOT and DRS have been consulting with NIST on a draft report under the March 7 Executive Order called "Promoting Access to Voting: Recommendations for Addressing Barriers to Private and Independent Voting for People with Disabilities." (b)(5) per CRT

. During the week of Nov. 1, VOT provided ODAG with UOCAVA materials for DOJ overseas employees under the March 2021 Executive Order on voting. During the week of November 1, CRT discussed voter registration issues under the March 2021 Executive Order on voting with the Department of Interior. During the week of November 15, VOT will discuss voter registration issues under the March 2021 Executive Order on voting with the Department of Labor.

- *Leadership Action*: No
- *OPA Involvement*: No
- *Kudos*: No

# Not Responsive

**From:** Cheung-Smith, Bridget (CRT)  
**Subject:** Weekly Leadership Report - 11 17 2021  
**To:** AGWeeklyReport (JMD); Braden, Myesha (ODAG); Carin, John P. (ODAG); Coango, Matthew (OASG); Gupta, Vanita (OASG); Hyun, Peter (OASG); Mitchell, Kenda M. (PAO); Bradford, Aryee (PAO); Sooknanan, Sparkie (OASG); Thompson, Kar (ODAG); Visser, Tim (OAG); West Rasmus, Emma (OASG); Grogg, Adam (OASG); Hahn, Mary (OASG); Weekly Leadership Reports (ODAG)  
**Cc:** Smith, Johnathan (CRT); Caderon, Tovah R (CRT); Carke, Kristen (CRT); Cochran, Shaylyn (CRT); Frie, Gregory B (CRT); Howe, Suey (CRT); Karan, Pamea (CRT); Moosy, Robert (CRT); Robins, Jennifer (CRT); Wertz, Jeremy (CRT); Powers, John (CRT); Simon, Eiza (CRT); Heming Segal, Julia (CRT); Poansky, Jessica (CRT); Burd-Tubbs, Carmei (CRT)  
**Sent:** November 17, 2021 4:57 PM (UTC-05:00)  
**Attached:** CRT - Weekly Leadership Report 11-17-2021- fina.docx

Good afternoon:

Attached please find the Weekly Leadership Report for the week ending November 19, 2021.

Thank you,

*Bridget*  
Bridget Cheung-Smith  
Supervisory Clerical, Contractor  
Office of the Assistant Attorney General  
Civil Rights Division  
U.S. Department of Justice  
Office: (b) (6)  
Cell: (b) (6)  
(b) (6)

**WEEKLY REPORT**

November 17, 2021

MEMORANDUM FOR THE OFFICE OF THE ATTORNEY GENERAL

THE OFFICE OF THE DEPUTY ATTORNEY GENERAL

THE OFFICE OF THE ASSOCIATE ATTORNEY GENERAL

FROM: Kristen Clarke  
Assistant Attorney General for the Civil Rights Division

SUBJECT: Civil Rights Division Report for the Week Ending November 19, 2021

Not Responsive

Not Responsive

**4. Interagency or Policy Work**

Not Responsive

# Not Responsive

[VOT] *E.O. 14019: Promoting Access to Voting*: VOT has completed revised drafts of a voting rights brochure for the public and UOCAVA materials for DOJ overseas employees. These items are part of DOJ's strategic plan under the Order. VOT and DRS have been consulting with NIST on a draft report under the March 7 Executive Order called "Promoting Access to Voting: Recommendations for Addressing Barriers to Private and Independent Voting for People with

Disabilities.” (b)(5) per CRT

During the week of Nov. 1, VOT provided ODAG with UOCAVA materials for DOJ overseas employees under the March 2021 Executive Order on voting. During the week of November 1, CRT discussed voter registration issues under the March 2021 Executive Order on voting with the Department of Interior. During the week of November 15, VOT discussed voter registration issues under the March 2021 Executive Order on voting with the Department of Labor.

- *Leadership Action*: No
- *OPA Involvement*: No
- *Kudos*: No

# Not Responsive



**From:** Nam, Juus (OLP)  
**Subject:** RE: Ag annua report  
**To:** Matthews-Johnson, Tamarra D. (OAG); Rossi, Rache (OASG); So ow, Sara (ODAG); Thompson, Kar (ODAG)  
**Sent:** November 18, 2021 6:44 PM (UTC-05:00)  
**Attached:** FSA Annua Report DRAFT\_ 20211118.docx

Tamarra I'm attaching the latest version, which I renamed for purposes of transmission to you with today's date. The document still contains some redlined edits and connected comments that need to be resolved. I've also asked Kathy Toomey who placed the document on Sharepoint to give you access.

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**From:** Matthews-Johnson, Tamarra D. (OAG) <(b) (6)>  
**Sent:** Thursday, November 18, 2021 6:26 PM  
**To:** Nam, Julius (OLP) <(b) (6)>; Rossi, Rachel (OASG) <(b) (6)>; Solow, Sara (ODAG) <(b) (6)>; Thompson, Karl (ODAG) <(b) (6)>  
**Subject:** RE: Ag annual report

It says I need permission to access the document ...

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**From:** Nam, Julius (OLP) <(b) (6)>  
**Sent:** Thursday, November 18, 2021 4:14 PM  
**To:** Matthews-Johnson, Tamarra D. (OAG) <(b) (6)>; Rossi, Rachel (OASG) <(b) (6)>; Solow, Sara (ODAG) <(b) (6)>; Thompson, Karl (ODAG) <(b) (6)>  
**Subject:** RE: Ag annual report

Hi Tamarra, here's the link; it's the same: [FSA Annual Report DRAFT\\_ OLP\\_20211108 - sas edits.docx \(sharepoint.us\)](#)

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**From:** Matthews-Johnson, Tamarra D. (OAG) <(b) (6)>  
**Sent:** Thursday, November 18, 2021 3:59 PM  
**To:** Rossi, Rachel (OASG) <(b) (6)>; Nam, Julius (OLP) <(b) (6)>; Solow, Sara (ODAG) <(b) (6)>; Thompson, Karl (ODAG) <(b) (6)>  
**Subject:** RE: Ag annual report

Hi all-

I was planning to print this shortly. Can I use the link you sent me the other day, or is there a new one? T

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**From:** Rossi, Rachel (OASG) <(b) (6)>  
**Sent:** Thursday, November 18, 2021 1:54 PM  
**To:** Nam, Julius (OLP) <(b) (6)>; Matthews-Johnson, Tamarra D. (OAG) <(b) (6)>; Solow, Sara (ODAG) <(b) (6)>; Thompson, Karl (ODAG) <(b) (6)>  
**Subject:** RE: Ag annual report

I forgot to flag that I reviewed the draft FSA report yesterday and included edits that you all should take a look at and see what you think. The Report is looking really great!!

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**From:** Nam, Julius (OLP) <(b) (6)>  
**Sent:** Thursday, November 18, 2021 1:43 PM  
**To:** Matthews-Johnson, Tamarra D. (OAG) <(b) (6)>; Rossi, Rachel (OASG) <(b) (6)>; Solow, Sara (ODAG) <(b) (6)>; Thompson, Karl (ODAG) <(b) (6)>  
**Subject:** RE: Ag annual report

For OLA is my understanding.

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**From:** Matthews-Johnson, Tamarra D. (OAG) <(b) (6)>  
**Sent:** Thursday, November 18, 2021 1:41 PM  
**To:** Nam, Julius (OLP) <(b) (6)>; Rossi, Rachel (OASG) <(b) (6)>; Solow, Sara (ODAG) <(b) (6)>; Thompson, Karl (ODAG) <(b) (6)>  
**Subject:** RE: Ag annual report

Thank you! It seems that the signatory was the Acting AAG Mary Blanche Hankey. Was she Acting AAG for OLP ? or OLA?

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**From:** Nam, Julius (OLP) <(b) (6)>  
**Sent:** Thursday, November 18, 2021 1:39 PM  
**To:** Matthews-Johnson, Tamarra D. (OAG) <(b) (6)>; Rossi, Rachel (OASG) <(b) (6)>; Solow, Sara (ODAG) <(b) (6)>; Thompson, Karl (ODAG) <(b) (6)>  
**Subject:** RE: Ag annual report

Here's last year's letter to House Judiciary. Ryan Underwood in OLA sent it over.

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**From:** Matthews-Johnson, Tamarra D. (OAG) <(b) (6)>  
**Sent:** Thursday, November 18, 2021 12:20 PM  
**To:** Rossi, Rachel (OASG) <(b) (6)>; Solow, Sara (ODAG) <(b) (6)>; Thompson, Karl (ODAG) <(b) (6)>  
**Cc:** Nam, Julius (OLP) <(b) (6)>  
**Subject:** RE: Ag annual report

Hi all-

Is there a transmittal letter that accompanies the annual report? If so, could I please see that from December 2020; I have the 12/2020 report itself - T

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**From:** Rossi, Rachel (OASG) <(b) (6)>  
**Sent:** Wednesday, November 17, 2021 11:31 AM  
**To:** Matthews-Johnson, Tamarra D. (OAG) <(b) (6)>; Solow, Sara (ODAG) <(b) (6)>; Thompson, Karl (ODAG) <(b) (6)>  
**Cc:** Nam, Julius (OLP) <(b) (6)>  
**Subject:** RE: Ag annual report

I'll also be diving into the PATTERN sections asap! I'll review before end of today and let you all know once I have.

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**From:** Matthews-Johnson, Tamarra D. (OAG) <(b) (6)>  
**Sent:** Wednesday, November 17, 2021 11:17 AM  
**To:** Solow, Sara (ODAG) <(b) (6)>; Thompson, Karl (ODAG) <(b) (6)>; Rossi, Rachel (OASG) <(b) (6)>  
**Cc:** Nam, Julius (OLP) <(b) (6)>  
**Subject:** RE: Ag annual report

Thanks! I am prepping for our NY trip on Friday, and my plan is to take a printed copy on the plane, so I'm likely to print this tomorrow afternoon. I appreciate all the work on this - T

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**From:** Solow, Sara (ODAG) <(b) (6)>

**Sent:** Wednesday, November 17, 2021 11:03 AM

**To:** Matthews-Johnson, Tamarra D. (OAG) <(b) (6)>; Thompson, Karl (ODAG)

<(b) (6)>; Rossi, Rachel (OASG) <(b) (6)>

**Cc:** Nam, Julius (OLP) <(b) (6)>

**Subject:** Ag annual report

Dear Tamarra,

I went through the draft AG Annual Report again this morning. I revised the PATTERN section(s) myself, to the best of my abilities. I still think this would benefit from Rachel's review. That said, I think you can start to dive into the report yourself today/tomorrow.

Yours

Sara

Sara A. Solow

Senior Counsel

Office of the Deputy Attorney General

U.S. Department of Justice

Cell: (b) (6)

Other: (b) (6)

**From:** Matthews-Johnson, Tamarra D. (OAG)  
**Subject:** Draft First Step Act Annual Report  
**To:** Heinze man, Kate (OAG); Visser, Tim (OAG)  
**Cc:** Kapper, Matthew B. (OAG)  
**Sent:** November 21, 2021 7:30 PM (UTC-05:00)  
**Attached:** NOV 18 DRAFT FSA Annual Report - tmj edits.docx

Hi

I received a bootleg, rough draft of the in-progress FSA annual report. This is a mammoth undertaking, and as you can see from the exchanges in the comments, ODAG, OASG, OLP and BOP have been working extremely hard on it. My comments are mainly high level, and I focused on the framing of the presentation. I recommend more (b) (5)

[REDACTED] to reflect that the Department (b) (5)

[REDACTED]. I also suggest that we consider a global replacement of the term (b) (5) with (b) (5)

I plan to send this back to Karl and Sara tomorrow morning for their consideration. T

**Tamarra Matthews Johnson**

*she/her/hers*

Counsel

Office of the Attorney General

U.S. Department of Justice

Mobile: (b) (6)

**From:** Matthews-Johnson, Tamarra D. (OAG)  
**Subject:** Draft First Step Act Annua Report  
**To:** So ow, Sara (ODAG); Thompson, Kar (ODAG)  
**Sent:** November 22, 2021 7:40 AM (UTC-05:00)  
**Attached:** NOV 18 DRAFT FSA Annua Report - tmj edits.docx

Hi

This is a very solid draft, and clearly a mammoth undertaking. My comments are mainly high level, and I focused on the framing of the presentation. I recommend more (b) (5) to reflect that the Department (b) (5). I also suggest that we consider a global replacement of the term (b) (5) with (b) (5). I am making Kate and Tim aware of my comments so far so that I can advise if there's a different direction they may have in mind.

Thanks again for all of your hard work on this.

**Tamarra Matthews Johnson**

*she/her/hers*

Counsel

Office of the Attorney General

U.S. Department of Justice

Mobile: (b) (6)

**From:** Matthews-Johnson, Tamarra D. (OAG)  
**Subject:** Draft First Step Act Annua Report  
**To:** So ow, Sara (ODAG); Thompson, Kar (ODAG); Rossi, Rache (OASG); Nam, Juius (OLP); Toomey, Katheen (ODAG)  
**Sent:** November 22, 2021 7:43 AM (UTC-05:00)  
**Attached:** NOV 18 DRAFT FSA Annua Report - tmj edits.docx

Hi

This is a very good draft, and clearly a mammoth undertaking. My comments are mainly high level, and I focused on the framing of the presentation. I recommend more (b) (5) to reflect that the Department (b) (5)

I also suggest that we consider a global replacement of the term (b) (5) with (b) (5). Please let me know what you think.

I am making Kate and Tim aware of my comments so far so that I can advise if there's a different direction they may have in mind.

Happy to discuss, and thanks again for all of your hard work on this.

**Tamarra Matthews Johnson**

*she/her/hers*

Counsel

Office of the Attorney General

U.S. Department of Justice

Mobile: (b) (6)

**From:** Soow, Sara (ODAG)  
**Subject:** RE: Draft First Step Act Annual Report  
**To:** Nam, Julius (OLP); Thompson, Karl (ODAG); Matthews-Johnson, Tamarra D. (OAG); Rossi, Rachel (OASG); Toomey, Kathleen (ODAG)  
**Sent:** November 22, 2021 11:51 AM (UTC-05:00)  
**Attached:** NOV 18 DRAFT FSA Annual Report - trj edits - sas edits.docx

Thanks so much. I've gone through it again. I've made a few edits (tracked) and resolved others, but left all of Tamarra's.

There are a few comments for BOP (Zach), CRM OPL (Michelle Morales), and CRM APP (Danny Kane). **I recommend that Julius pls send this draft to those folks now, and ask for feedback by Wed. at 10 am.** That should give us a little time to finalize on Wednesday, so that this can "go home" with the DAG/John/Vanita/OAG. **(Karl and Julius, you guys can make any edits as we await for that input, or after it comes in, just please save what you do in track changes and share it at some point.)**

Sara A. Solow  
Senior Counsel  
Office of the Deputy Attorney General  
U.S. Department of Justice  
Cell: (b) (6)  
Other: (b) (6)

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**From:** Nam, Julius (OLP) <(b) (6)>  
**Sent:** Monday, November 22, 2021 10:31 AM  
**To:** Solow, Sara (ODAG) <(b) (6)>; Thompson, Karl (ODAG) <(b) (6)>; Matthews-Johnson, Tamarra D. (OAG) <(b) (6)>; Rossi, Rachel (OASG) <(b) (6)>; Toomey, Kathleen (ODAG) <(b) (6)>  
**Subject:** RE: Draft First Step Act Annual Report

Sara and Karl I'm standing by. I've let BOP know that some questions are coming their way and we need immediate attention.

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**From:** Solow, Sara (ODAG) <(b) (6)>  
**Sent:** Monday, November 22, 2021 9:31 AM  
**To:** Thompson, Karl (ODAG) <(b) (6)>; Matthews-Johnson, Tamarra D. (OAG) <(b) (6)>; Rossi, Rachel (OASG) <(b) (6)>; Nam, Julius (OLP) <(b) (6)>; Toomey, Kathleen (ODAG) <(b) (6)>  
**Subject:** RE: Draft First Step Act Annual Report

I agree. Karl/Julius: For next steps, I advise:

1. that we send this back to BOP/CRM to respond to a few of Tamarra's edits or questions, but that we also go through ourselves again first (I would at least like an hour or two to do so) to resolve anything we can.
2. aim to have component responses to TM's edits by Wed. COB this week. After that, let's discuss next step.
3. Aim to provide a copy to the DAG and PADAG to take home over the thanksgiving break, for any thoughts or edits. **Rachel, you could do the same for Vanita.**
4. TM, please let us know who else in OAG needs to see it/propose line edits, and how much time they need.
5. Get a "final copy" by 12/3 or 12/10 to share with the WH as a courtesy.
6. Finalization work the week of 12/13.

We'

Sara A. Solow  
Senior Counsel  
Office of the Deputy Attorney General  
U.S. Department of Justice  
Cell: (b) (6)  
Other: (b) (6)

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**From:** Thompson, Karl (ODAG) <(b) (6)>  
**Sent:** Monday, November 22, 2021 9:09 AM  
**To:** Matthews-Johnson, Tamarra D. (OAG) <(b) (6)>; Solow, Sara (ODAG) <(b) (6)>; Rossi, Rachel (OASG) <(b) (6)>; Nam, Julius (OLP) <(b) (6)>; Toomey, Kathleen (ODAG) <(b) (6)>  
**Subject:** RE: Draft First Step Act Annual Report

Thanks Tamarra. I think your (b) (5) suggestions are helpful.

---

**From:** Matthews-Johnson, Tamarra D. (OAG) <(b) (6)>  
**Sent:** Monday, November 22, 2021 7:43 AM  
**To:** Solow, Sara (ODAG) <(b) (6)>; Thompson, Karl (ODAG) <(b) (6)>; Rossi, Rachel (OASG) <(b) (6)>; Nam, Julius (OLP) <(b) (6)>; Toomey, Kathleen (ODAG) <(b) (6)>  
**Subject:** Draft First Step Act Annual Report

Duplicative Information - See Document ID 22-cv-1733 - 2163